



# Applicant Information

Desired Position(s): \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Today's Date \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Home Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

( ) \_\_\_\_\_ ( ) \_\_\_\_\_ ( ) \_\_\_\_\_ ( ) \_\_\_\_\_

(Area Code) Home Phone (Area Code) Alternate Phone Name of Emergency Contact (Area Code) Emergency Contact's Phone

Yes  No  Are you currently employed?

Yes  No  May we contact your current employer?

Yes  No  Are you over 18 years of age? If you answered "No", if conditionally hired can you furnish a valid Certificate of Employment (ages 14 to 16) or a Certificate of Age (ages 16 to 18) issued by the Dept. of Labor & Industrial Relations? Yes  No

Are you interested in Full-Time  Part-Time  or On-Call  work?

Yes  No  Are you willing to work overtime as necessary?

Days available to work: Sun  Mon  Tues  Wed  Thur  Fri  Sat

Hours available to work: \_\_\_\_\_

Date available to start work: \_\_\_\_\_ Desired Pay: \_\_\_\_\_

Yes  No  Is there anything that would prevent you from performing in a reasonable and safe manner the activities involved in the position for which you are seeking employment? If yes, what? \_\_\_\_\_

Yes  No  Are you legally authorized to work in the United States?  
 (All offers of employment are subject to verification of the applicant's identity and employment authorization status within 72 hours.)

Yes  No  Have you ever served in the US Armed Forces? If yes, which branch? \_\_\_\_\_

Yes  No  Have you ever been employed by **Green Energy Team**? If yes:

Position	Dates (From - To)	Position	Dates (From - To)
_____	_____	_____	_____

Yes  No  Have you ever been terminated or asked to resign? If yes, explain the circumstances:

Company	Reason
_____	_____

Yes  No  Do any of your relatives work for **Green Energy**? If yes:

Relative's Name	Relationship to You
_____	_____

How did you learn about this position/company (e.g. newspaper, radio, internet, friend, etc.)?  
 \_\_\_\_\_

## Education

	School Name	City/State	Major	GPA	Degree/ Certification Rec'd.
High School	_____	_____	_____	_____	_____
College	_____	_____	_____	_____	_____
Trade, Business, or Other	_____	_____	_____	_____	_____

# Work Experience

Please list your work history over the last 10 years, starting with your current (or most recent) employer. If you have less than 10 years' experience, please list your history as far back as you have worked. Attach another sheet if necessary.

	1.	2.	3.
Company & Division			
Full Address			
Phone Number	( )	( )	( )
Type of Business			
Title/Position			
Duties/Responsibilities			
Dates of Employment From/To			
Rate of Pay	Starting: Ending:	Starting: Ending:	Starting: Ending:
Supervisor Name & Title			
Reason for leaving			
	4.	5.	6.
Company & Division			
Full Address			
Phone Number	( )	( )	( )
Type of Business			
Title/Position			
Duties/Responsibilities			
Dates of Employment From/To			
Rate of Pay	Starting: Ending:	Starting: Ending:	Starting: Ending:
Supervisor Name & Title			
Reason for leaving			

## Job Skills & Qualifications

Summarize any special training, skills, licenses, and/or certificates that may assist you in performing the position for which you are applying.


## References

List three professional or character references who are not your relatives.

Name	Title	Relationship to You	Phone Number	No. of Years Known
			( )	
			( )	
			( )	

**PRE-EMPLOYMENT STATEMENT** Please read the following statements and sign in the space provided below. I understand and agree that:

1. The information I have provided on this application is true and complete to the best of my knowledge. Any misrepresentation or omission of any fact in my application, resume or any other materials, or during any interviews, can be justification for refusal of employment or, if employed, termination from employment.
2. Any offer of employment I may receive is contingent upon my successful completion of any screening process, including **Green Energy Team** receiving references that they consider satisfactory.
3. In processing this application, **Green Energy Team** may verify the information provided by me, or may procure or have prepared a consumer or investigative consumer report concerning my work history, education, character, reputation, background, and conviction record (if and as permitted by law). I understand that upon written request, I will be informed of whether an investigative consumer report was requested and given full information as to the nature and scope of this investigation.
4. I authorize and request that my present and former employers, educational institutions attended, and references furnish information regarding my work history, education, character, reputation, and background. I hereby release **Green Energy Team**, and all providers of information from any and all liability relating to or arising from furnishing the requested information.
5. I authorize ALTRES to release any information about me that was obtained through this applications, and specifically hold **Green Energy Team** harmless and release **Green Energy Team** from any and all liabilities, damages, or consequences associated with such disclosure.
6. After receiving an offer of employment, I may be required by **Green Energy Team** to undergo a pre-employment medical examination and/or screening for alcohol and/or drugs, with the offer of employment conditioned on the result of such examination or screening. If employed, I agree to submit to a medical examination (or screening for alcohol and/or drugs) at **Green Energy Team's** request, consistent with applicable law. I hereby consent to having the results of any pre- or post-employment medical examinations and/or screening for alcohol and/or drugs disclosed to **Green Energy Team's** HR official.
7. This application is not an implied or express contract of employment and cannot create a contract of employment for any specific period. I understand that if I am offered employment, my employment will be "at will" and can be terminated at any time at the option of **Green Energy Team**, or myself, with or without cause and with or without prior notice or warning.

Signature \_\_\_\_\_ Print Name \_\_\_\_\_ Date \_\_\_\_\_